



DEPARTMENT OF DEVELOPMENTAL SERVICES – NORTH REGION

JOB OPPORTUNITY

DEVELOPMENTAL SERVICES WORKER 1

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Position: Developmental Services Worker 1

Salary: \$21.24 to \$28.79 (New to state service \$20.30)

Closing Date: November 2, 2015

Job Posting No.	Location	Shift and Hours
018821	Beelzebub Road, South Windsor, CT	1st Shift: Part-time 35 hours bi-weekly Saturday and Sunday 6:00am-2:45pm; Regular Days Off: Monday through Friday
019063	Beelzebub Road, South Windsor, CT	2nd Shift: Part-time 35 hours bi-weekly Friday and Saturday 1:00pm-9:45pm; Regular Days Off: Sunday through Thursday

Examples of Duties: Receives training in, then independently implements, policies and procedures designed to achieve objectives of a program for persons with intellectual and developmental disabilities; provides assistance and instruction to individuals in activities of daily living; participates in therapeutic programs for development of consumers’ capabilities; provides guidance and instruction to individuals in development of desirable personal habits, hygiene and social relationships; implements consumer individual program plans; participates in preparation, serving and feeding of meals; performs housekeeping duties necessary to maintain a clean and healthy environment; participates in social and recreational activities; reinforces appropriate consumer behavior through modification techniques; may administer selected oral medications with appropriate training; performs related duties as required.

Minimum Qualifications Required Knowledge, Skill and Ability: Considerable interpersonal skills; ability to develop a positive relationship with consumers; ability to train consumers in self-care habits, personal hygiene and proper social conduct; ability to understand and carry out written and oral instructions.

Experience and Training: Experience and/or training that could be expected to provide the required knowledge, skills and abilities listed above.

Special Requirements:

- 1. Incumbents in this class may be required to be bilingual or fluent in American Sign Language.
- 2. Incumbent may be required to possess and retain a valid Motor Vehicle license, Public Passenger Endorsement or Commercial Driver's license for designated positions.
- 3. Incumbent may be required to travel.
- 4. Incumbent must successfully complete and maintain all DDS training requirements including Abuse and Neglect, CPR and PMT.
- 5. Incumbent must possess and retain or be able to obtain Medical Administration Certification from the Department of Developmental Services

Physical Requirement: Incumbents in this class must possess physical and emotional health for efficient performance of duties; a physical exam may be required.

Working Conditions: Incumbents in this class may be required to lift and restrain consumers; may have significant exposure to communicable/infectious diseases and to risk of injury from assaultive/abusive consumers; may be exposed to strongly disagreeable conditions.

Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DSW Classification Series: Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

Application Procedure for All Other Applicants: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of professional reference.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

All application materials must be received by 11:59pm on the closing date indicated above

Separate applications must be submitted with every job posting

Incomplete application materials will not be considered.

Send application materials to:

**Department of Developmental Services – North Region
Human Resources
155 Founders Plaza/255 Pitkin Street – 2nd Floor
East Hartford, CT 06108
Attn: Recruiter**

**Email: DDS.NR.Recruiting@ct.gov Fax: (860) 706-1420 Phone: (860) 263-2623
Application materials can be emailed, faxed or mailed**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities